



HIGH MEADOW COOPERATIVE Special Roof Project Notice

The information in this notice is very important! Please make note of the dates and time of the roofing project so you can plan accordingly.

The continuation of the Roof Project will commence on April 25, 2018 (weather permitting). Work will begin at 185 South Highland Avenue, Building #6, and will continue to Building #1.

Units that have siding with an original a/c sleeve that goes through the siding, the a/c sleeve will be replaced. Needless to say, access to the units involved will be required. You will be notified in advance.

The guidelines listed below are to be followed by Shareholders, their families and visitors:

- Mobilization and working hours are from 7:00 AM to sundown weather permitting.
- Work will be conducted on weekdays only. No Saturday/Sunday work.
- Entrances will be protected during work. Please use extreme caution when leaving and entering your unit/building, storage rooms, laundry rooms and garages.
- **All items stored in the attic must be removed ASAP. Nothing is to be stored in the attic as this is a fire hazard.**
- Residents are encouraged to keep their windows closed and shades down during the work. Put away all summer items that are outside so they don't get damaged.
- It is advisable to remove anything hanging on the walls on the second floor of duplex units and one-bedroom apartments, as the vibration can cause items to fall off the walls.
- Parking spaces may be used to store material and dumpsters during the work. Standback will coordinate and notify management.
- Do **NOT** approach the contractors. If you have questions and/or concerns, contact either Charles Munnial, Managing Agent at 914-813-1945 or crmunnial@stillmanmanagement.com, or Joe Giampietro, Project Coordinator at 914-941-6208.

This is a lengthy project that has the potential for delays due to unforeseen circumstances (such as weather). We want to thank you in advance for your understanding and cooperation.

**High Meadow Cooperative Board of Directors
April 18, 2018**