

# HIGH MEADOW COOPERATIVE

## SPECIAL ROOF PROJECT NOTICE

**The information in this notice is very important! Please make note of the dates and time of the roofing project so you can plan accordingly.**

As mentioned in the previous notice weather permitting the roof project will resume on April 25<sup>th</sup>.

Work will start on building #6 and continue to building #1 until all 8 buildings started in 2017 are complete. Weather permitting roof work will resume with building #9 the week of April 30<sup>th</sup>.

Original A/C sleeves that penetrate the siding outside your unit will be replaced. Needless to say, access to the units involved will be required. You will be notified in advance.

The following guidelines are to be followed by Shareholders, their families and visitors:

- Mobilization and working hours are from 7:AM to sundown weather permitting. Work will continue throughout the winter as long as the weather permits.
- Work will be conducted on weekdays only. No Saturday/Sunday work.
- Entrances will be protected during work. Please use extreme caution when leaving and entering your unit/building, storage rooms, laundry rooms and garages.
- **All items stored in the attic must be removed ASAP. Nothing is to be stored in the attic as this is a fire hazard.**
- **Residents are encouraged to keep their windows closed and shades down during the work. Put away all items that are outside, so they don't get damaged.**
- **If there is siding on your building it is advisable to remove anything hanging on the walls (first and second floor), as the vibration can cause items hanging on the walls to fall.**
- For buildings without siding, it is advisable to remove anything hanging on the walls on the second floor of duplex units and one-bedroom apartments,
- Parking spaces may be used to store material and dumpsters during the work. Standback will coordinate and notify management.
- **Parents are to make sure their children do not play near any work area or where any equipment is, or supplies stored.**
- Do **NOT** approach the contractors. If you have questions and/or concerns contact either Charles Munnilal, Managing Agent at 914-813-1945 or [crmunnilal@stillmanmanagement.com](mailto:crmunnilal@stillmanmanagement.com) or Joe Giampietro, Project Coordinator at 914-941-6208.

This is a lengthy project that has the potential of delays due to unforeseen circumstances (such as weather). We want to thank you in advance for your understanding and cooperation.

**High Meadow Cooperative Board of Directors**

**April 22, 2018**