

HIGH MEADOW COOPERATIVE

SPECIAL ROOF PROJECT NOTICE

September 16, 2019

The roofing contractors are back on site and will be continuing on the exterior siding and soffits on Tuesday September 17, 2019 (weather permitting).

Residents are encouraged to keep their windows and shades closed while work is in progress. All personal items e.g.; grill, tables etc., must be relocated. **The cooperative and contractor will not move or be held responsible for any items left outside.**

There will be some disruptions as well as the generation of debris. This is unavoidable when performing work of this nature. The contractor will make his best effort to protect the shareholders, their families and guests from harm while this work is underway.

Please review the following guidelines:

- Mobilization and working hours are from 7:00 AM to sundown weather permitting.
- Work will be conducted on weekdays only.
- Entrances will be protected during construction however, please use extreme caution when leaving and entering your unit/building, storage rooms, laundry rooms and garages.
- Parking spaces may be needed to store material and dumpsters. The contractor will coordinate and notify management.
- ***Please***, do not communicate with the contractors. If you have questions or concerns, contact Charles Munnial, Managing Agent at 914-813-1945 crmunnial@stillmanmanagement.com or the maintenance office at 914-941-6208.

This is a lengthy project that has the potential for delays due to unforeseen circumstances (such as weather). It is difficult to provide you with an exact start date. The slightest percentage of rain predicted will delay a project of this nature.

We apologize for any inconvenience and thank you for your cooperation.

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