

HIGH MEADOW COOPERATIVE

SPECIAL NOTICE

To: All Residents

Date: March 27, 2020

Re: Covid-19 Additional Information

Dear Shareholders and Families,

We wanted to share with you some pertinent updates related to novel coronavirus / COVID-19. The Board of Directors would like you to know that if you are having difficulty paying your maintenance because you are out of work, please let the us know. You can notify us either by email hmmaintslip@gmail.com or put a note in the plastic bag hanging on the door knob of 161 S. Highland Ave (Parking Lot D). The Board will waive late fees for a period of 90 days.

All Playgrounds are closed until further notice as is the Community Room.

Our Staff is doing its best to disinfect common areas; however, supplies are limited. We do however, urge anyone using the laundry room to take precautions. The most important thing, if using the laundry rooms, right now is to wipe down everything that will be touched, whether it was previously disinfected or not. We have heard this over and over. It's a frustrating time for all of us.

The Maintenance office is closed until further notice. In an effort to keep our staff and shareholders safe, we are suspending all non-emergency repairs. By "emergency" repairs, we mean the traditional areas of fire/smoke (Call 911) and flooding or no electricity.

Please take care and stay well,

Your Board of Directors