

HIGH MEADOW COOPERATIVE

NEWSLETTER – JUNE 10, 2020

1. We hope everyone is doing well. We have received complaints about people walking around High Meadow without masks and/or NOT maintaining social distancing of at least six feet from others. Governor Cuomo's executive order requires masks or cloth coverings be worn in situations where citizens cannot or do not maintain social distancing. For the safety of **ALL** our residents, we recommend when walking around High Meadow Property that you wear a mask.

Anyone approaching any Staff or Board member, using the laundry rooms and/or the store rooms **MUST** wear a mask.

2. Our staff is doing their best to sanitize the laundry rooms; all it takes is one person to sneeze or cough in the room to contaminate it. We strongly urge all residents to wipe down the equipment, etc. before and after each use with sanitary wipes, 60% alcohol cleaning product, or the like. We recommend no more than 2 people in the laundry room at the same time, maintaining safe distances. Weather permitting when in the laundry room leaving the door open, however, make sure the doors are double locked when you are finished. You must wear a mask when using the laundry rooms.
3. The last page shows you how to wear, remove a mask and then how NOT to wear a mask!
4. **Maintenance Emergencies** – call Stillman's emergency number 914-813-1900. In an effort to keep our staff and shareholders safe, we are suspending all non-emergency repairs. By "emergency" repairs, we mean the traditional areas of flooding or no electricity. For Fire and smoke Call 911, Before entering anyone's unit the following questions will be asked:
 - Has anyone in the home had a fever, cough and/or shortness of breath?
 - Within the last 14 days, has anyone in the home traveled outside the U.S. or recently had contact with a person suspected or confirmed to be infected with the coronavirus?
 - If the repair cannot be postponed, the affected individual should remain in a separate room with the door closed for the duration of the repair or, if there is no separate room, be required to maintain a six-foot distance from the staff member and wear a face mask for the duration of the repair
 - All Requests for NON-Maintenance request must be submitted either via : High Meadow's website <https://highmeadowcoop.com/> or fill out a maintenance form and drop it off at Marilyn Szatkowski's 161 S. Highland Ave in Parking lot D. If you need forms, call the maintenance dept 914-941-6208 and they will drop it off.
5. Verbal requests and/or complaints will not be responded to, they must be in writing to the Board of Directors or can be submitted via the website by clicking on General Questions.
6. **Our Maintenance Staff:** – who is keeping our co-op functioning in these traumatic times. Joe, Eusebio and Juan, are our unsung heroes of this pandemic. When they were hired, they didn't sign up for this. The Board and Management think the risks they're taking are heroic. While we

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are hunkered down in our homes, these guys are cleaning the building – halls, laundry room, doorknobs, railings. At the same time they continue to perform their regular duties and respond to emergencies. They're not hazmat trained, but they're showing up. We have not heard any of them say they're not going to work. We certainly hope everyone shows their appreciation as to how hard these men work. They are our unsung heroes of this pandemic.

7. Here are some New York government links in order to receive updates not only on the Covid-19 Virus but other important matters:

George Latimer -County Executive <https://www.westchestergov.com/> go to the bottom and you can subscribe to the weekly newsletter.

Catherine Borgia District 9 Legislator <https://westchesterlegislators.com/district-9> On the right side click on subscribe to My E-news

Village of Ossining – go to <https://www.villageofossining.org/> On the left side Click on Email Subscriptions you can decide what information you would like to receive. The Village Mayor sends out frequent updates.

8. **Smoking:** we have also been asked to remind everyone of our rule pertaining to odors: ***There shall be No Smoking or Vaping of tobacco, marijuana or other material in any of the common areas, (Community Room, Laundry and Store rooms and common hallways). There shall be no smoking or vaping of any substance containing tobacco or marijuana or other material allowed within 20 feet of any building.***
9. **Garbage:** you are responsible for making sure your garbage is properly disposed of. Do not leave any garbage outside your unit. Either dispose of your garbage in the dumpsters or keep it in your home until you can throw it out.

Speaking of garbage during this pandemic and with being quarantined we have been producing more garbage. With everyone being home and ordering more stuff online, High Meadow is generating even more cardboard. CRP is picking up an additional 10 yards of paper/cardboard and in some areas even the recyclables (bottles, cans and plastics). You are reminded when disposing of any boxes they must be flattened; they will take up less room in the dumpsters. Until further notice, we will be paying for an additional pickup paper cardboard and where necessary recyclables. Violators will be fined \$100.

10. The Board of Directors has reviewed our Rules and Regulations and are currently being reviewed by Bob Beck, the co-op's attorney, for a final review before they are distributed.
11. **Landscaping reminders:** Please read the rules and regulations prior to doing any landscaping or setting up your outdoor furniture. It is your responsibility to be familiar with the rules and regulations and follow them. ***Bird feeders and/or birdbaths or the feeding of any wildlife is prohibited anywhere on the Corporate premises.***
12. **Outdoor Furniture:** Outdoor furniture and cooking equipment is permitted overnight in front of

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your unit *and is* restricted to your immediate stoop area. Nothing is to be left on community property (lawn areas) overnight, or during the day when not in use. In the rear of your unit lawn furniture is not to encompass an area greater than 4'x5'. These items must be removed for the landscaper/lawnmower as necessary. Please keep in mind that outside area around your unit is not a catchall for storage.

13. **Garages:** Management will be inspecting all the garages, to make sure they are neatly maintained, not a fire hazard and that the staff will have complete access all the way to the back of the garage, in case of an emergency.
14. **Roof Project:** With Westchester County starting to open up, Standback will be back to finish up the soffits. As soon as the guidelines allow, they will resume with the siding.
15. **Welcome:** We would like to extend the warmest welcome to our newest Shareholders:

Svetlana Sabau
Rafaela Jaco

We are confident that you are going to love this community as much as we do!

16. A warm welcome to the smallest new members of our Co-op:
Congratulations to Edit and Douglas Bain on the birth of their daughter, Sadie Carolyn, and to Faye and John Shultz on the birth of their son, Theodore Chester
We wish both babies long, healthy and happy lives.
17. **Sympathies:** On behalf of High Meadow we extend our deepest sympathies to Diane Duryea (Stillman Management) and her family on the recent passing of her brother.
18. Your Board of Directors continues to have our monthly meetings virtually. Our meetings are scheduled for the third Tuesday of every month at 7:00 pm. If you are interested in addressing the Board, please contact Marilyn Szatkowski at 762-0284 or email hmmaintslip@gmail.com at least 48 hours in advance of the meeting to schedule a place on the agenda. You will be sent the link to connect to our meeting at a specific time.
19. Openings on the Board of Directors: As announced earlier in the year there are 3 seats on the board open for elections. As of this writing we only have two candidates. If you are interested and would like to observe meetings, please contact Marilyn Szatkowski and you will be sent a link to our meeting.

With the Mid-Hudson Region starting to open up and the start of the summer months and more people will be outside, we can't stress enough the importance of wearing a face covering and or social distancing. Listen to the restrictions/guidelines set forth by the government and follow them. Let's all do our part to keep High Meadow a safe, healthy and happy community.

Continue to stay safe and well,
Your Board of directors

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How to wear

a MASK

We've been told we all have to "use" a mask in Tuscany, but exactly how this is to be done seems to challenge a number of residents. Here *The Florentine* explains "how to wear a mask" (and how not to).

by Leo Cardini

How to put on the mask



Wash hands



place mask over nose and mouth



pinch nose clips on your nose



Wash hands if you touched the front

How to remove the mask



Grab ear loops or straps



place in garbage



Wash hands

How NOT to wear a mask

the smoker



free nose



better than glasses



the scarf



the full monty



the hat



the ear flap



the arm protector

