



May 11, 2021

To All Residents of High Meadow Cooperative #1, Inc.

It has been brought to management's attention that residents have been engaging with Co-op hired contractors (i.e., landscapers, mason's etc.) to voice some concerns.

Please be reminded, should residents have any issues or concerns they should direct them to the Board or Management to handle appropriately, never a vendor that works on Co-op property.

Residents can email their concerns or suggestion to management by emailing jguiliano@stillmanmanagement.com or submit a work order by visiting <https://highmeadowcoop.com/shareholder-resource/maintenance-request/>

If you should have any questions or wish to discuss, please contact the undersigned at 914-725-3600 ext. 107 or jguiliano@stillmanmanagement.com

Your cooperation to this matter is appreciated.

Respectfully,

Jenna R Guiliano

Stillman Management
As Managing Agent For
High Meadow Cooperative #1, Inc.
By: Jenna Guiliano, Property Manager

cc: Board of Directors
Facilities Department