



IMPORTANT MEMORANDUM

DATE: August 15th, 2023

TO: High Meadow Cooperative #1 Shareholders/Residents

FROM: Jenna Guiliano, Property Manager

RE: Upgrade to Smart Laundry Machines

Please be advised that Hercules will be upgrading the laundry machines to Smart Laundry Machines on Wednesday, August 30th, 2023. Each room will be closed temporarily for the upgrade so residents should plan accordingly.

The changes include a Smart Mobile App, so residents know when their load is completed and well as new laundry cards to be given to everyone.

Since everyone will be receiving new money cards residents should keep their balances on their current cards to a minimum. If residents have a remaining balance once Hercules installs the new equipment residents should email cardtransfer@hercnet.com with their current balance and their new card # or email address, they will either provide a code for you to transfer the balance to your new card at the revalue kiosk located in each laundry room or they will add to your app whichever you prefer.

We suggest keeping a minimum balance just in case there are issues with transferring the balance. Staff will distribute the new cards to everyone ahead of the scheduled upgrade.

Should anyone have any questions please email management at jguiliano@stillmanmanagement.com or call 914-813-1900.

Thank you for your immediate attention to this matter and we hope that everyone enjoys this new upgrade to the community!

Management