

MINUTES OF ORGANIZATIONAL MEETING OF THE DIRECTORS
OF
HIGH MEADOW COOPERATIVE NO. 1, INC.

A meeting of the directors of High Meadow Cooperative No. 1, Inc. was held in the Community Room located behind 48 Charter Circle, Ossining, New York on April 4, 2024 at 9:15 p.m.

The following directors were present:

Emily Coca	Joan Indusi
Anthony Duffy	Daebriah Wint
Dawn Marie Hilkin	Andrew Ziegler
Christina Gardella	

Also present: Brian Scally, Jenna Guiliano, Managing Agent and Robert H. Beck, Attorney to the Corporation.

Robert H. Beck was nominated as temporary President and was unanimously elected as such; Robert H. Beck was nominated as temporary Secretary and was unanimously elected as such. The temporary President called the meeting to order.

All directors executed the High Meadow Board of Directors Code of Ethics and Conduct and the Confidentiality Statement.

Mr. Scally explained the Board Corner Program which enables the Board to see all the Coop documents being posted and allows private communication amongst the Board members, Management, etc. The new directors will also provide their email and phone contact information to Management for the Board's Roster. Thereafter, at 9:25 p.m., Mr. Scally left with the thanks of the Board.

The following were then duly nominated as officers of the Corporation, and a vote having been taken, were elected officers of the corporation to serve until 2025, and until their successors are elected and qualify:

President:	Christina Gardella
Vice-President:	Emily Coca
Secretary:	Dawn Marie Hilkin
Treasurer:	Joan Indusi
Asst. Treasurer:	Anthony Duffy

Robert H. Beck and his legal staff (Evelyn Petrone and Denyse Fecteau) were designated Vice-President and Secretary for purposes of executing transfer documents

in connection with his duties as transfer agent for the Corporation and for the purpose of executing legal notices on behalf of the Corporation. Brian Scally and Craig Perusini were designated as Assistant Treasurers for purposes of executing bank documents on behalf of the Corporation.

Thereafter, the Board appointed the following to chair committees:

<u>Maintenance Liason</u>	Anthony Duffy
<u>Renovations Committee</u>	Emily Coca
<u>Interviews</u>	Daebriah Wint and Andrew Ziegler
<u>Community Room Rental</u>	Emily Coca and Andrew Ziegler, Co-Chair
<u>Garage Rental</u>	Joan Indusi
<u>Newsletter</u>	Christina Gardella
<u>Website-</u>	Dawn Marie Hilkin
<u>Facebook</u>	Dawn Marie Hiklin

1. Discussions –

a. The Board discussed how to add, update, change the By Laws. Once the committee is formed and decisions made, the attorney will work with the committee to create the desired language to be voted on by the shareholders.

b. Garthchester / Stillman – The Board discussed the new management contract submitted by Garthchester which took over Stillman under whose umbrella Stillman operates. This will be further reviewed and discussed. The attorney will review the contract.

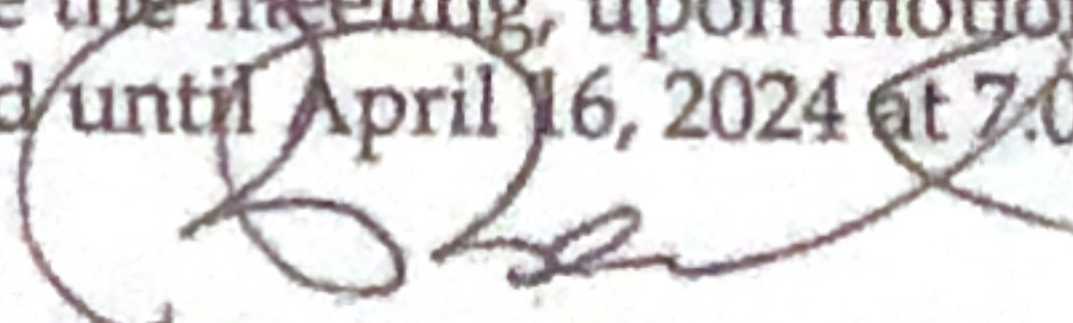
c. Ultimate Landscaping – The Board reviewed and tabled a discussion on Ultimate Landscape's proposal for the field surface.

d. Fuel Surcharge – The fuel charge will be maintained and further discussed at an upcoming meeting.

e. Confidentiality – The Board discussed what consists of confidential information for purposes of Open Minutes and Open Meetings. Included in this category are legal matters, personal matters and personnel matters. With respect to contracts, the Board determined that in Open Minutes the names of the contractors would not be revealed but rather the scope of work, the contract price, the decision by the Board to approve or disapprove a particular contract proposal.

g. Board Meetings – The Board determined that a regular Board Meeting will be held on the third Tuesday of every month beginning April 16, 2024. The meetings will alternate between In-Person and Zoom.

Thereafter, there being no further business before the meeting, upon motion duly made, seconded and carried, the meeting was adjourned until April 16, 2024 at 7:00 p.m In Person.


Secretary

